



## Refund Policy – Utrecht University

### Termination of enrolment and tuition refunds

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If you want to (temporarily) end your study program or if you are graduating, you have to arrange several things.

- 1) Inform the Scholarship Office of Utrecht University ([scholarship@uu.nl](mailto:scholarship@uu.nl))
- 2) Submit a de-registration request to [Studielink](#)
- 3) See whether you will be reimbursed any excess tuition

If you de-register, either temporarily or permanently, you may be reimbursed a portion of the tuition you have paid. For every full month of the academic year for which you are no longer registered, you receive 1/12 of your tuition back.

#### Date of Termination:

Your enrolment can be terminated as of the 1st of the month following your request for termination of enrolment, no sooner. This means that if you submit a request for termination in the month of September, your enrolment will be terminated as of 1 October. You cannot terminate your enrolment retroactively. You can, if you choose, enter a later termination date during your request for termination of enrolment.

#### When do I not need to terminate my enrolment?

Do you want your enrolment to end as of 1 September? Or do you decide to stop in the month June, July or August? Then there is no need to request termination of enrolment. Your current enrolment will automatically end as of 1 September.

Also, the fact that you graduate does not mean you must terminate your enrolment. You may choose to stay enrolled for the rest of the academic year, in which case your enrolment will automatically end as of 1 September.

#### Validity Residence Permit

If you are a non-EU/EEA student and hold a residence permit for the purpose of study, this becomes void as of the date of termination of enrolment and you will be required to leave the country within 28 days.

#### Please note:

- Did you pay in instalments? In this case the direct debits will be discontinued
- Did you de-register as of July 1 or August 1? You are not entitled to reimbursement of the tuition paid for these months.  
Alternatively, you can choose not to de-register for the months of July and August

*For example:* You withdraw March 5 > De-registration valid from April 1. Reimbursement of tuition for April, May, June, July, August = 5/12 of paid tuition.

Please visit our website for more information on the [termination of enrolment](#).