**Utrecht University Workplace fitness scheme**

1. This scheme allows employees to make agreements regarding the reimbursement of expenses for workplace fitness within the framework of the Individual Terms of Employment Scheme (under Chapter 5 of the CAO NU).

2. In this context, workplace fitness refers to: all fitness and strength training (individual or group classes) that UU employees follow at Sportcentrum Olympos or at a gym or fitness centre of their choice.

3. The expenses allowance can be granted for up to €270 per year for the purchase of an OlymPas at Sportcentrum Olympos or for the purchase of a subscription or a membership stamp card for a gym or fitness centre of the employee’s choice.

4. The agreements made must be recorded in the Individual Terms of Employment Scheme Application form.

**Additional information**

**Olympos OlymPas**

The Olympos OlymPas is an all-inclusive sports card that gives users access to virtually all of Olympos’ sports activities. For UU employees, the OlymPas is €270 per year (or €27 per month) and starts on the day of purchase.

Additional information about the OlymPas, which sports programmes it covers, rates, registration at Olympos and the schedules of the various activities is available on: [http://www.olympos.nl/bedrijfsfitnessUU](http://www.olympos.nl/bedrijfsfitnessUU)

**Arranging workplace fitness participation**

Employees must purchase an OlymPas themselves at the front desk of Sportcentrum Olympos or online via [www.olympos.nl](http://www.olympos.nl). When purchasing their membership, they must demonstrate employment at Utrecht University with a recent salary statement and identity document. Employees can also purchase a subscription or membership stamp card at a gym or fitness centre of their choice.

**Claiming expenses**

Employees must email the digital application form for the Individual Terms of Employment Scheme to [salaris@uu.nl](mailto:salaris@uu.nl) using their own Solis email address. The form must be accompanied by the original Sportcentrum Olympos invoices/receipts (receipt when purchased at the front desk or a printout of the email listing the payment confirmation for online purchase) or by those of another gym or fitness centre, listing the name of the employee and the details of the OlymPas, the subscription or the membership stamp card. If necessary, settlement will take place when leaving employment.

These regulations, as amended in consultation with the University Labour Representation Board on 4 December 2019, shall come into force on 31 December 2019 and will replace the previous regulations.