Referees

Process:
- Submit the contact details of your referee(s) via OSIRIS Online Application.
- Your referee(s) will then receive an email asking them to accept being your referee.
- If accepted, they will be asked to fill out a form in OSIRIS Online Application with questions about your suitability for the Master’s programme—this form is your letter of recommendation.
- Referees should only fill in the form via one browser/tab. Opening the request in more than one tab/window can cause an error in the OSIRIS module.

The questions asked to your referee can include:

- How do you assess the academic skills of the student?
- How did you experience the student’s motivation and drive?
- How do you judge the student’s ability to manage his/her own affairs?
- How do you think this Master’s programme corresponds with the student’s plans for the future?
- Overall: why do you expect the student will be successful in this specific Utrecht University Master’s programme?

This form must be completed before the application deadline. Make sure to give your referee(s) adequate information about the Master’s programme for which you apply.

Your referee must meet the following requirements:
- Your referee should not be related to you (as a friend, member of your family etc.).
- At least one referee should be an academic who is able to comment on your performance as a student.
- Your referee should be willing to answer follow-up questions from the Admissions Committee by email or telephone.

Note: You can submit your application before your referee has filled in the form. However, it is your responsibility to ensure your referee(s) completes the form prior to the deadline.