



Referees

Process:

- Submit the contact details of your referee(s) via OSIRIS Online Application.
- Your referee(s) will then receive an email asking them to accept being your referee.
- If accepted, they will be asked to fill out a form in OSIRIS Online Application with questions about your suitability for the Master's programme– this form is your letter of recommendation.
- Referees should only fill in the form via one browser/tab. Opening the request in more than one tab/window can cause an error in the OSIRIS module.

The questions asked to your referee can include:

- › How do you assess the academic skills of the student?
- › How did you experience the student's motivation and drive?
- › How do you judge the student's ability to manage his/her own affairs?
- › How do you think this Master's programme corresponds with the student's plans for the future?
- › Overall: why do you expect the student will be successful in this specific Utrecht University Master's programme?

This **form must be completed before the application deadline**. Make sure to give your referee(s) adequate information about the Master's programme for which you apply.

Your referee must meet the following requirements:

- Your referee should not be related to you (as a friend, member of your family etc.).
- At least one referee should be an academic who is able to comment on your performance as a student.
- Your referee should be willing to answer follow-up questions from the Admissions Committee by email or telephone.

Note: You can submit your application before your referee has filled in the form. However, it is your responsibility to ensure your referee(s) completes the form prior to the deadline.
