



Universiteit Utrecht

Utrecht University Intensive Workshops 2012-2013 2nd call

Proposals will be assessed in order of submission.

Last possibility to submit a proposal: 1 December 2012

Please read the instructions carefully. Criteria and procedure have been changed !

1. Introduction

Utrecht University want to enhance successful collaboration in strategic themes (Life Sciences', 'Sustainability', 'Institutions', 'Youth and Identity') between Utrecht University and its international partners. Therefore Utrecht University offers grants for the organisation of intensive workshops in cooperation with an international partner that has an international high qualified profile in at least one UU strategic theme. In this call for proposals an intensive workshop is an expert meeting of scientific leaders to strengthen existing or initiate new collaborations between international partners (preferably at least one Utrecht University Partner, UUP, see Annex 1). The main purpose of the workshop should be to explore and set up new (external funded) cooperation projects in research (e.g. EC projects) and/or education (e.g. structured mobility or joint summer school programmes) in one of the strategic themes of Utrecht University. An Intensive Workshop can be held at any participating institution. The organisation or participation of staff in existing courses, seminars or conferences will not be funded.

2. Grant

Each selected application is offered a grant to a maximum of € 7.500 as additional funding to organise the workshop.

3. Eligibility and conditions

Applications within one of the 15 UU Research Focus Areas (www.uu.nl/EN/research/focusareas/) and linked to one of the four strategic themes are considered eligible. Do note that the application should be submitted by a UU researcher. Only complete application will be considered eligible.

All partners (preferably one or more UUPs) should have an international high qualified profile in the relevant research field (UU strategic theme). The workshop will have to take place in the 2012-2013 academic year. A report with an overview of achievements and deliverables will have to be submitted within one month after the workshop is held, as well as the results of the workshop after one year.

4. Organisation

Based on the budget in the application, the UU grant of maximum € 7.500 will be transferred as an advance payment to the UU faculty, department or institute of the selected UU applicant. After receiving the grant the sending or receiving UU faculty, department or institute is responsible for arranging all further (financial) practicalities for the workshop. In case the workshop is organised at a partner institution, the UU faculty, department or institute should settle the financial and practical arrangements together with the hosting partner. The grant does not include staff costs.

5. Application criteria

- a. Eligibility of application
- b. Motivation to organise the workshop
- c. Clear reference to (external funded) follow up initiative
- d. Programme and expected deliverables of the workshop
- e. Added value for the workshop for future cooperation between UU and the partners
- f. Leading scientific quality of the participants
- g. Budget calculation and matching
- h. Expressed financial commitment (matching) of all partners as well as the UU research groups to support the workshop
- i. Application includes all required documents

6. Application procedure

The UU applicant should submit the electronic application (application form and annexes) with reference 'Intensive Workshop 2012/2013 – [name main UU applicant]' to the UU Office of Academic Affairs at iss.oo@uu.nl. The UU Advisory Committee for Internationalisation will assess the proposals and will advise the Executive Board. A final decision is expected within 6 weeks after submission of the proposal. The final selection of eligible candidates will primarily be based on the application criteria mentioned above. However, secondarily a fair division among strategic themes, UUPs and research groups at Utrecht University can be taken in account.

7. Applications

Must be submitted as **one single pdf-document** electronically by a UU researcher and should include:

- A) Utrecht University Intensive Workshop 2012-2013 application form
- B) Electronic copy (scan) of signed letter by the leading workshop candidate contact person of each of the participating partner institutions, stating their commitment and their role in (organising) the workshop
- C) Electronic copy (scan) of signed letter of approval by dean (obligatory for UU participants) or director of each participating institution.

- D) Proof of financial commitment (matching) of partners to co-organise the Intensive Workshop or follow up activities.
- E) Short CV of the participants (max 2 A4 per participant, no complete publication list)

8. Application and information

Complete applications should be sent **in one single pdf-document** with reference to 'UU Intensive Workshop [name main UU applicant]' by email to iss.oo@uu.nl

For questions and information regarding the Intensive Workshop programme, Utrecht University's international strategic collaboration policy you can contact Caspar de Bok, C.F.M.deBok@uu.nl, at the UU Office of Academic Affairs.



Universiteit Utrecht

**Application form
Utrecht University Intensive Workshop 2012-2013
2nd call**

Please read the information above before you fill in this form. Criteria and procedure have been changed !

1. Utrecht University Applicant

- Title(s), first name(s), surname:
- Department/Institute:
- Research group:
- Work address:

- Telephone:
- E-mail:
- Website:

2. Title and description of the intensive workshop (max. 500 words)

3. Participating institutions and names of participants:

4. Workshop candidate of the participating institution(s)

Note: A separate signed letter of participation of each of the candidates is required.

Utrecht University (if different from 1)

Partner University *(copy this block for each participating institution)*

5. Specify the relevance of the workshop for a specific UU research focus area and/or a relevant multidisciplinary strategic UU theme at Utrecht University and the partner institution(s).

In what way will the workshop contribute to the existing collaboration and/or what new (external funded) cooperation projects in research and/or education cooperation will be explored? How will it contribute to a quality impulse in research or education in the thematic field (max. 500 words).

6. What will be the concrete deliverables of the intensive workshop

What will the group have achieved after the workshop (max. 500 words).

7. What will be the follow up activities after the workshop (max 250 words).

8. Specify draft overall budget for the workshop and specify what costs will be covered from the grant and other resources

(Please note that the maximum workshop grant is €7.500 and matching is required)

9. When will the workshop be held in the 2012-2013 academic year?

Checklist

The UU applicant should submit the complete application in **one single pdf-document** to iss.oo@uu.nl with reference to 'UU Intensive Workshop 2012-2013 [name main UU applicant].

Do note that only applications submitted by UU researchers are considered eligible.

Please check the list below before you submit your application:

- A) Utrecht University Intensive Workshop 2012-2013 application form
- B) Electronic copy (scan) of signed letter by the leading workshop candidate contact person of each of the participating partner institutions, stating their commitment and their role in (organising) the workshop
- C) Electronic copy (scan) of signed letter of approval by dean or director of each participating institution
- D) Proof of financial commitment (matching) of partners to co-organise the Intensive Workshop or follow up activities
- E) Short CV of the applicants. (max 2 A4 per applicant, no complete publication list)

Annex 1: Utrecht University Partners (UUPs)

The call for proposals for Utrecht University Intensive Workshops 2012-2013 is open for applications to organise a workshop (see additional information for details) in cooperation with at least one international strategic partner of Utrecht University, the Utrecht University Partners (UUPs), see below.

Brazil

- Universidade de São Paulo

Canada

- University of Toronto
- University of Victoria

China:

- Chinese University of Hong Kong
- Fudan University, Shanghai
- Hong Kong University of Science and Technology
- Nanjing University
- Peking University, Beijing
- Tsinghua University, Beijing
- University of Hong Kong
- Wuhan University
- Xiamen University
- Zhejiang University, Hangzhou

India

- Indian Institute of Science, Bangalore
- Jawaharlal Nehru University, Delhi
- National Brain Research Centre, Delhi
- National Centre for Biological Sciences, Bangalore
- The Energy and Resources Institute (TERI), Delhi
- University of Hyderabad

Mexico

- Universidad Nacional Autonoma de Mexico, Mexico City

South-Africa

- University of Pretoria
- Rhodes University
- Stellenbosch University
- University of the Western Cape
- University of Cape Town

USA

- Pennsylvania State University
- University of California System (all 10 campuses)
 - UC Berkeley
 - UC Davis
 - UC Irvine
 - UCLA
 - UC Merced
 - UC Riverside
 - UC San Diego
- - UC San Francisco
- - UC Santa Barbara
- - UC Santa Cruz
- University of Illinois at Urbana Champaign
- University of Florida, Gainesville
- University of Washington, Seattle
- University of Wisconsin, Madison
- Vanderbilt University, Nashville
- Washington University in St. Louis

Europe: League of European Research Universities (LERU)

(excl. Dutch LERU universities)

<i>Belgium</i>	Leuven University
<i>Finland</i>	University of Helsinki
<i>France</i>	UPMC, Paris 6
	Paris-Sud University, Paris 11
	University of Strasbourg
<i>Germany</i>	University of Freiburg
	Heidelberg University
	University of Munich
<i>Italy</i>	University of Milan
<i>Spain</i>	University of Barcelona
<i>Sweden</i>	Lund University
<i>Switzerland</i>	University of Genève
	University of Zürich
<i>UK</i>	Imperial College London
	University of Cambridge
	University of Edinburgh
	University College London
	University of Oxford