

Request for application of hardship clause pertaining to failure to accept the Certificate of Admission through Studielink within two weeks of receipt due to *force majeure*

### **To which limited enrolment programme does your request pertain?**

- Biomedical Sciences
- Clinical Sciences
- Medicine
- Pharmacy including the College of Pharmaceutical Science
- Psychology
- Veterinary Medicine

### **Please provide the following**

- *Your first and last name:*
- *Your UU student number:*
- *Your Studielink email address:*
- *Your phone number:*

*Please enter a phone number where we can reach you if we have any additional questions about your request for application of this hardship clause.*

### **1.1 What should you include with your request?**

- A written statement:  
Describe the circumstances that prevented you from accepting the Certificate of Admission within two weeks of receiving it.
- A PDF containing evidence of the *force majeure* or relevant communications
- Optionally, a second PDF containing evidence of the *force majeure* or relevant communications

### **Where do you submit the completed form and all required attachments?**

Submit everything as soon as possible through [fixus2223@uu.nl](mailto:fixus2223@uu.nl).

### **What happens after you submit your request?**

A student counsellor will review your request and advise the head of the Central Student Administration as soon as possible, though always within 3 weeks. The head of the CSA will then decide.

If an objection or appeal is upheld after 1 August 2022 and it is determined that a Certificate of Admission should be issued to the candidate, that Certificate of Admission will apply to the 2023-2024 academic year.

### **Additional information**

Utrecht University's formal regulations can be found at the bottom of the following page, under *Schemes* <https://www.uu.nl/bachelors/en/general-information/international-students/application-and-admission/selection/limited-enrolment>

Utrecht University processes a vast amount of personal information. Under relevant Dutch law (the Wet Bescherming Persoonsgegevens), the University is responsible for ensuring such information

is handled securely and confidentially. The Autoriteit Persoonsgegevens has a website outlining the legal requirements under which Utrecht University operates.