This flow chart concerns the use/reproduction of copyrighted work to create teaching material for the UU for non-commercial use:

- Digital readers
- Printed readers
- One-off use within an electronic learning environment (ELE)/Blackboard
- Presentations, e.g. PowerPoint

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**Flowchart for the reproduction of teaching material**

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   - Max. 5 staves from one sheet of musical notation

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   - Max. 25 illustrations from the same publication or
   - Max. 100 lines of poetry or max. 2,500 words of prose, and less than < 1/10 of the publication or
   - Max. 1 couplet and verse from a song text or
   - Max. 5 staves from one sheet of musical notation

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April 2019