RECEPTION AND ACCESSIBILITY OF THE ACADEMIEGEBOUW (*University Hall*)
Domplein 29, Utrecht

Reception
Depending on availability Room 1636 on the ground floor (directly adjacent to the entrance) or the Maskeradezaal (Maquerade Room) on the first floor, will be reserved for your reception from the moment your defence ceremony date has been confirmed with the Beadle’s Office. Weather permitting, the reception may also be held outside. Please contact the catering staff about this option. The characteristic reception accommodation will be offered to you courtesy of Utrecht University. Catering Oud London is responsible for the catering at the Academiegebouw.

Please contact Catering Oud London at least 4 weeks before the ceremony to inform them whether you will be making use of the reserved reception room. They will be happy to tell you more about the options the Academiegebouw may have to offer to make this day into a very special one. Catering Oud London not only provides reception services but also lunches, high teas, dinners, buffets and celebratory events. They will be happy to inform you about the costs of the reception and about any other options the Academiegebouw and the Faculty Club may offer. Should you have specific wishes, please do not hesitate to discuss these. More information may be found (in Dutch) on [http://www.uu.nl/en/organisation/utrecht-university-hall](http://www.uu.nl/en/organisation/utrecht-university-hall) and [www.vineyarduu.nl](http://www.vineyarduu.nl). E-mail: reserveringen.academiegebouw@uu.nl.

Accessibility
Please go to: [http://www.uu.nl/organisatie/vastgoed-en-campus/binnenstadscampus/voorzieningen/plattegrond](http://www.uu.nl/organisatie/vastgoed-en-campus/binnenstadscampus/voorzieningen/plattegrond). Click on the balloon on the Domplein and the exact address will appear in a section of your screen, as well as a link to information about planning your route.

By car
The Academiegebouw is situated on the Domplein (Dom Square) diagonally across from the Domtoren (Dom Tower). It is not easily accessible by car, and there are few parking spaces in the near vicinity. No traffic is allowed on the Domplein; police check regularly. You are allowed, however, to drop off passengers on the nearby Korte Jansstraat, the Lange Nieuwstraat or the Korte Nieuwstraat. The nearest car parking is on the Springweg, Strosteeg 83.
We advise you to make use of the P+R facilities. See also: [www.slimutrechtin.nl](http://www.slimutrechtin.nl) (click on British flag for English).

Public transport
From Utrecht Central Station, bus 2 will stop at the Domplein. Buses 5, 8, and 28 stop at the Janskerkhof. The bus trip from the Central Station takes about 10 minutes. From the Janskerkhof it is only a few minutes’ walk to the Domplein.

On foot
Walking from Utrecht Central Station to the Domplein will take approximately 15 minutes. Walk through the Hoog Catharijne-shopping centre towards the ‘Moreelsepark’ exit. Take the escalator down and outside turn left towards the Mariaplaats. Follow the black sign posts to the Dom Tower. Walk through under the arch of the Dom Tower and the Academiegebouw is right ahead of you on the right side of the Domplein.

Facilities for the disabled
Traffic is prohibited on the Domplein. However, cars are allowed to stop 100 metres from the building. In the Domstraat, at approximately 100 metres from the Academiegebouw, two designated disabled parking places (parking limit max. 2 hours) are available. See also (in Dutch): [https://www.utrecht.nl/wonen-en-leven/parkeren/parkeren-bezoeker](https://www.utrecht.nl/wonen-en-leven/parkeren/parkeren-bezoeker) or look at map mentioned under ‘accessibility’ for the location.

Induction loop
Unfortunately, the Senaatszaal does not have an induction loop installed. In the Aula, head phones can be used which are available from the Reception.

**Telephone numbers**
- 0031-(0)30 253 8259 Beadle’s office (information on date of doctoral thesis defence ceremony, the ceremony itself, and handing in of thesis copies).
- 0031-(0)30 253 8254 Catering and Reservations (information on reception(room) and other catering facilities).
- 0031-(0)30 253 8252 Reception Academiegebouw (general information).
- 0031-(0)30 253 9300 Communication Service Centre (tour information).
- 0031-(0)30 253 8259 Managing Director Academiegebouw.

_Utrecht, January 2018_