

Video conferencing facilities in the Utrecht University Library

Since October 2004, the new University Library in the Uithof has provided video conferencing facilities. This means that you can organize a video conference including pictures and sounds, with one participant being in another location; a so-called point-to-point conference. You can also be a participant in a so-called multi-point conference which is organized elsewhere through a one-to-many connection. The extent of technical support from the University Library depends on your wishes and on the kind of conference you want to organize and will be discussed when you book your video conference.

The video conferencing facilities are especially designed for the support of education and research, but, in exceptional cases, may be used by bookers from outside Utrecht University Library. From the academic year 2005-2006, the general charge will be € 250 per video conference.

You can book a video conference by e-mail at uitleen@library.uu.nl. You will be contacted by a library staff member. In the near future it will be possible to make your request by completing a web form.

The following facilities are available and can be booked:

1. *Mobile video conferencing unit for 1 to 3 participants in the University Library.*
The video unit can be put up in various rooms of the University Library. The unit is equipped with a small integrated camera, microphone and screen.
2. *Mobile video conferencing unit for 4 to 30 participants in the University Library.*
The video unit can be put up in various rooms of the University Library. The unit is equipped with a sensitive room microphone and a moveable integrated camera. If necessary, a beamer can be connected to the unit to project the pictures on a large screen. A connection to room sound equipment is possible as well.
3. *Permanent video conferencing unit for more than 30 participants in the University Library.* This unit is very suitable for giving presentations and lectures to a local audience and to an audience elsewhere through a video conferencing connection. In using the unit, the university library can offer some necessary directions. The permanent video unit is put up in the auditorium (*the Boothzaal*) of the University Library and is fitted with projection and sound equipment. Up to three independently controllable tripod cameras can be connected to the unit.